

## Solar Interconnection Checklist

Member: \_\_\_\_\_

Account: \_\_\_\_\_

Member email: \_\_\_\_\_

Phone: \_\_\_\_\_

Date/Notes

### Step 1:

☐ Verification of System Size \_\_\_\_\_

☐ Share all interconnection documents for member review \_\_\_\_\_

### Step 2:

☐ Walk-through Energy Audit (optional) \_\_\_\_\_

☐ Single-Line Diagram \_\_\_\_\_

☐ Site Plan \_\_\_\_\_

☐ Spec. Sheet for Inverter \_\_\_\_\_

☐ Spec. Sheet for Generator \_\_\_\_\_

☐ Spec. Sheet for Manual Disconnect Switch \_\_\_\_\_

### Step 3:

☐ Construction Permit (if required in your county) \_\_\_\_\_

☐ Electrical Permit \_\_\_\_\_

☐ Renewable Energy Application \_\_\_\_\_

☐ Renewable Energy Credit (REC) Contract (optional) \_\_\_\_\_

☐ Interconnection Agreement signed \_\_\_\_\_

☐ Proof of Liability Insurance (certificate of coverage) \_\_\_\_\_

☐ Net Meter installation request (allow 10 days for installation) \_\_\_\_\_

### Step 4:

☐ Final State Electrical Inspection \_\_\_\_\_

☐ Final Commissioning\* (allow 10 days for appointment) \_\_\_\_\_

\*Generation system cannot be energized until final commissioning unless Interconnection customer receives prior approval from HEA representative.

**Please note, this checklist does not replace the Instructions for Interconnection document.**